New International Business English

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teaches basic communication skills and techniques for using english in business transactions through reading listening and writing exercises presents instruction in vocabulary grammar and pronunciation

fifteen topic based units cover a wide range of business situations and the course provides frequent opportunity for discussion and thorough vocabulary development

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diversity in action managing diverse talent in a global economy highlights the latest development in relation to strategies and practices on diversity management providing specific examples of how different talent diverse groups should be involved in organizational business processes and effectively managed

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